

**Photography at the University of Southern California
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Photography at the University of Southern California Constitution

Preamble

We, the undergraduate students of the University of Southern California, in order to support all photographers, preserve and encourage photography as a form of art and media, promote a unified and cohesive community of students, and maintain forums to discuss our views and rights do hereby form and establish Photography at the University of Southern California.

Purpose Statement

We, Photography at the University of Southern California, are the representative voice of student photographers at the school. We serve the following purposes:

- to foster photography skills in an atmosphere of free and objective inquiry;
- to assume responsibility for exercising and preserving student rights as photographers;
- to promote cohesion within the student body of photographers;
- to maintain a forum for expressing students' diverse views and interests;
- to initiate, coordinate, and guide student efforts aimed at improving their photography and events to coincide with that need;
- to seek and obtain effective communication and relations within the University and external communities;
- to provide opportunities to develop student leadership qualities within the Club;
- to facilitate the individual and collective welfare of student photographers.
- to uphold in highest regard the Undergraduate Student Government and University Code of Ethics

We serve these aforementioned purposes via programming, branding, and communication of the student views and needs to the administration, the faculty, and the community.

THEREBY, this Constitution of Photography at the University of Southern California is affirmed and established.

Article I: Framework and Eligibility

I.1 The body established herein shall be known as “Photography at the University of Southern California.”

I.1.A This organization will use the name or its shortened form, “Photography at USC” or “USC Photography,” in all publicity materials and correspondence.

I.2 Photography at the USC shall consist of an E-Board, containing the Executive Branch, Events Branch, Communication Branch, and Branding Branch.

I.3 All registered students at USC who have paid the member fee in total shall be members of Photography at USC shall be subject to this Constitution and its Bylaws. This member fee in non-refundable.

I.4 E-Board Member Eligibility: As a prerequisite to hold office, all members shall be full-time students in good standing as defined by the Registrar, and are required to maintain a cumulative 2.50 minimum G.P.A.

I.4.A Spring semester seniors who maintain at least 8 units during their final semester at USC would be exempt from the full-time requirement.

I.4.B Under special circumstances, part-time students may run for and hold office with the consent and approval of the majority of the E-Board.

I.5 E-Board Members must be approved by the majority of the current E-Board, except in extenuating and necessary circumstances.

I.6 E-Board Members receive priority attendance to any event.

Article II: Executive Branch

II.1 The Executive Branch, in accordance with the Constitution and Bylaws, shall:

II.1.A Meet regularly to discuss problems, plans, and goals of Photography at USC.

II.1.B Ensure all pertinent issues are being addressed by Photography at USC through an E-Board Member.

II.1.C Communicate and interact with university organizations and administrators to carry out goals set forth by Photography at USC.

II.1.D Resolve conflicts between any two people in Photography at USC if necessary.

II.2 All executive powers of Photography at USC shall be vested in the Executive Branch, which is composed of the President, the Vice President, and the Executive Cabinet.

II.2.A The President shall run E-Board and regular Photography at USC meetings, promote the photography community at USC, contact faculty and staff advisors, be the point of contact for University administration, and hold the rest of the E-Board accountable for their tasks.

II.2.B The Executive Branch decides how many E-Board Members shall be in the club, but must consult the current E-Board.

II.2.C The President must attend at least three-quarters, or seventy five percent of all committee meetings, but does not run these meetings.

II.2.D The Vice President shall plan the future of the club and set a course for the club going forward. They will do this by setting both short- and long-term goals for the club, and ensure the club achieves these goals. The Vice President shall meet with the various E-Board Branches and handle these branches' overall projects.

II.2.E The Vice President must attend at least one-half, or fifty percent, of all committee meetings, but does not run these meetings.

II.2.F The President and Vice President shall have the right to remove any member from Photography at USC at their own discretion, in accordance with the Bylaws.

II.3 The President and Vice President shall be directly appointed by the previous President and Vice President of Photography at USC, and must have been an E-Board member for at least two (2) consecutive semesters.

II.3.A The President and Vice President shall obey constituency guidelines as defined in the Bylaws.

II.4 The Executive Cabinet shall exist to assist the President and Vice President in the management of Photography at USC.

II.4.A The Executive Cabinet of the Undergraduate Student Government shall include the Director of Finance.

II.4.A.i The Director of Finance shall be in charge of any and all finances for the club, including, but not limited to, budgets, membership dues, and extraneous profits and charges.

II.4.A.ii The Director of Finance shall be in charge of sponsorships for Photography at USC.

II.4.A.iii The Director of Finance may have a committee.

II.4.A.iv The Finance Branch must attend all Academic Culture Assembly (ACA) meetings.

II.4.B Any positions in the Executive Cabinet may be added or removed as outlined in the Bylaws.

II.4.C If a person chooses not to accept a position, that position shall be filled as deemed necessary by the President and Vice President.

II.4.D The President shall chair the Executive Cabinet, or designate a member of the Executive Cabinet to chair it.

II.4.E The Executive Cabinet shall meet weekly during the fall and spring semesters unless deemed otherwise by the President.

II.4.F Attendance at Executive Cabinet meetings is mandatory unless otherwise excused by the President.

II.4.G Executive Cabinet members may be removed from office in accordance with the process outlined in the Bylaws.

II.5 The President may veto decisions made by the E-Board. Constitutional and Bylaw amendments are not resolutions, and thus are not eligible to be vetoed.

II.5.A The E-Board, with a two-thirds affirmative vote, may override the President's veto.

II.6 The term of office shall be as long as the Officer is willing and able.

II.6.A If the President is unable to finish the term, the Vice President shall be the new President and shall appoint the new Vice President at the next E-Board meeting. They shall serve as long as they are willing and able.

II.6.B If the Vice President is unable to finish the term, the President shall appoint the new Vice President at the next E-Board meeting.

II.6.C In the event that there are concurrent vacancies in the Presidential and Vice Presidential positions, the matter will be moved to the E-Board and the Faculty/Staff Advisor to meet with representatives from each branch of Photography at USC to determine the proper course of action.

II.7 Executive Branch members may be removed from office in accordance with the procedures in the Bylaws.

Article III: Events Branch

III.1 The Events Branch, in accordance with the Constitution and Bylaws, shall:

III.1.A Meet regularly to discuss problems, plans, and goals of Photography at USC's events.

III.1.A.i These on- and off-campus events include, but are not limited to: retreats, socials, parties, bonfires, banquets, photo walks, photoshoots, workshops, critiques, showcases, and shows.

III.1.B Communicate and interact with other university organizations and clubs and to carry out events agreed upon by the E-Board.

III.1.C The Events Branch shall handle the calendar for Photography at USC, and ensure the club puts on the appropriate events in the appropriate time.

III.2 All event powers of Photography at USC shall be vested in the Events Branch, which is composed of an E-Board member in charge, E-Board members, and a Committee.

III.3 The E-Board members in charge shall be directly appointed by the President and Vice President of Photography at USC, and the Committee shall be directly appointed by the E-Board members.

III.4 The term of office shall be as long as the Officer is willing and able.

III.4.A If an E-Board Member in charge is unable to finish the term, the President shall appoint the new E-Board Member in charge, and they shall appoint new E-Board Members from their committee by consulting the rest of the E-Board. They shall serve as long as they are willing and able.

III.4.B In the event that there are concurrent vacancies in the E-Board Members, the matter will be moved to President and Vice President and the Faculty/Staff Advisor to meet with representatives from each branch of Photography at USC to determine the proper course of action.

III.5 Events Branch members may be removed from office in accordance with the procedures in the Bylaws.

Article IV: Marketing Branch

IV.1 The Marketing Branch, in accordance with the Constitution and Bylaws, shall:

IV.1.A Meet regularly to discuss problems, plans, and goals of Photography at USC's marketing.

IV.1.B Communicate and interact with other university organizations and clubs as well as the Los Angeles community and to carry out marketing strategies agreed upon by the E-Board.

IV.1.C Take minutes during E-Board meetings to the Photography at USC Google Drive.

IV.1.D Design and brand all Photography at USC-related materials, including posters, banners, promotional material, apparel, etc.

IV.1.E Handle Photography at USC's Internet presence across all platforms, including social media, email, and website.

IV.2 All marketing powers of Photography at USC shall be vested in the Marketing Branch, which is composed of an E-Board member in charge, E-Board members and a Committee.

IV.3 The E-Board members in charge shall be directly appointed by the President and Vice President of Photography at USC, and the Committee shall be directly appointed by the E-Board members.

IV.4 The term of office shall be as long as the Officer is willing and able.

IV.4.A If an E-Board Member in charge is unable to finish the term, the President shall appoint the new E-Board Member in charge, and they shall appoint new E-Board Members from their committee by consulting the rest of the E-Board. They shall serve as long as they are willing and able.

IV.4.B In the event that there are concurrent vacancies in the E-Board Members, the matter will be moved to President and Vice President and the Faculty/Staff Advisor to meet with representatives from each branch of Photography at USC to determine the proper course of action.

IV.5 Events Branch members may be removed from office in accordance with the procedures in the Bylaws.

Article V: Committees

V.1 Committees, in accordance with the Constitution and Bylaws, shall:

V.1.A Follow the line of succession for E-Board Members, except in extenuating and necessary circumstances.

V.1.B Assist with the various branches' duties and responsibilities.

V.2 All committee powers of Photography at USC shall be vested in their respective branches.

V.2.A Committees shall have their own channels of communication separate from the E-Board.

V.2.B Committees shall have their own weekly meetings with their Branches, and shall not attend E-Board meetings except in extenuating and necessary circumstances.

V.2.C Priority shall be given to the first three (3) Committee Members that sign up to attend an event. After that, Committee Members shall not have priority on events and will follow the same procedure as regular members unless the Committee Member has organized and planned that event.

V.3 Committee Members shall submit a written application, and the E-Board Members from their hopeful Branch shall determine if they are accepted with Executive Branch oversight. Interviews will be conducted if necessary.

V.4 The term of office shall be as long as the Member is willing and able.

V.4.A If a Committee Member in charge is unable to finish the term, the E-Board shall appoint a new Committee Member. They shall serve as long as they are willing and able.

V.5 Committees may not vote on any E-Board business or unduly influence decisions of the E-Board.

V.6 Committee Members may be removed from office in accordance with the procedures in the Bylaws.

Article VI: Faculty Advisors

VI.1 Photography at USC shall have an official advisor from the USC faculty and/or staff.

VI.1.A Other people may serve as special advisors if necessary.

VI.2 The advisor, in accordance with the Constitution and Bylaws, shall:

VI.2.A Actively monitor the policies, actions, and behavior of Photography at USC and its members.

VI.2.B Guide Photography at USC members and provide mentorship, leadership training, and structure to the organization.

VI.2.C Be expected to help create the environment and provide resources for student leaders in Photography at USC to successfully serve undergraduate students' needs and interests.

VI.3 Advisors may not vote on any E-Board business or unduly influence decisions of the E-Board.

VI.4 Advisors may be removed from office in accordance with the procedures in the Bylaws.

Article VII: Affiliations

VII.1 Photography at USC is a recognized student organization at the University of Southern California, but is not part of the University itself. In all correspondence and business transactions, it may refer to itself as an organization at USC, but not as part of USC itself.

VII.2 Photography at USC agrees to abide by all pertinent USC policies and regulations. Where USC policies and regulations and those of Photography at USC differ, the policies and regulations of USC will take precedence.

VII.3 Photography at USC recognizes and understands that the University assumes no legal liability for the actions of the organization, and that the University is not providing blanket indemnification insurance coverage for any activities of the organization, unless those activities expressly benefit and further the goals of the University, and have received prior review, approval, and consent of Campus Activities, Risk Management, and/or General Counsel.

Article VIII: Amendments

VIII.1 Any proposed changes to this Constitution must go through a one week grace period before it is introduced to the E-Board as an item of new business.

VIII.1.A During the one week grace period, the President and Vice President shall look over the proposed amendment(s) to ensure that there is no conflict with any other standing documents in the form of, but not limited to: contradictions, inconsistencies, etc.

VIII.1.B If the steps listed above are not taken, no changes to the Photography at USC Constitution can be made.

VIII.1.C Amendments to the Constitution must be approved by a five-sixths majority of the E-Board.

VIII.2 If a proposal to correct cosmetic changes, such as numbering and spelling, to this Constitution receives approval by a majority of the Senate, the Constitution shall be declared duly amended.

Article IX: Bylaws

IX.1 This Constitution shall be interpreted in conjunction with the Bylaws of Photography at USC. This Constitution supersedes the Bylaws in cases of conflict.

IX.2 The Bylaws shall include the rights of the E-Board regarding actions towards members

IX.3 The Bylaws shall include the system for recording attendance for members.

IX.4 The Bylaws shall include the policies, rules, and procedures for Photography at USC.

IX.5 The Bylaws can be amended by a two-thirds majority vote by the E-Board.

Article X: Enactment

X.1 This Constitution shall be in full force and effect following a positive vote by two-thirds of the E-Board. In all cases of discrepancy regarding policy, procedure, rulings or any other Photography at USC business, this Constitution shall take precedence.